

POST CERTIFICATION OF OFFICERS 2009-2010

Elected/appointed at a meeting of Post # _____, District _____ convened at _____, Arkansas; on _____, 2009.

Commander: _____ Phone # (____) _____

Address _____

Vice Commander: _____ Phone # (____) _____

Address _____

Adjutant: _____ Phone # (____) _____

Address _____

Finance Officer: _____ Phone # (____) _____

Address _____

Service Officer: _____ Phone# (____) _____

Address _____

Chaplain: _____ Phone # (____) _____

Address _____

Sgt-at-Arms: _____ Phone # (____) _____

Address _____

Historian: _____ Phone # (____) _____

Address _____

Judge Advocate: _____ Phone # (____) _____

Address _____

Child Welfare: _____ Phone # (____) _____

Address _____

Foundation Board Mmbr: _____ Phone # (____) _____

Address _____

Post Meetings: _____
Date Place

Signed: _____
Post Adjutant Post Commander

PLEASE COMPLETE BOTH SIDES

CERTIFICATION OF INDIVIDUAL SERVICE RECORDS
(PLEASE PRINT OR TYPE INFORMATION)

TITLE	NAME	BRANCH OF SERVICE	FROM/TO
COMMANDER:	_____	_____	_____
VICE COMMANDER:	_____	_____	_____
ADJUTANT:	_____	_____	_____
FINANCE OFFICER:	_____	_____	_____
SERVICE OFFICER:	_____	_____	_____
CHAPLAIN:	_____	_____	_____
HISTORIAN:	_____	_____	_____
SGT-AT-ARMS:	_____	_____	_____
CHILD WELFARE:	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Section 2-A. Post officers shall be elected and installed annually before the Department Convention. It shall be the duty of the Post Adjutant to certify to Department Headquarters, on forms provided for that purpose, the names and **ELIGIBILITY** of the newly elected officers immediately after their election.

Section 3. It shall be the duty of all Post officers elective and appointive, to submit to Department Headquarters within fifteen days of election or appointment, certified copies of documents establishing eligibility to membership in The American Legion in accordance with the qualifications prescribed by the Department Constitution. If such evidence of eligibility be not submitted within the above required time, the office of the person failing to submit such proof shall be declared vacant by the Department Commander and shall be filled in the same manner as a vacancy in such office otherwise occurring. **(This section added by amendment on August 17, 1932, and was amended on September 4, 1935.) That all Post Adjutants be required and instructed to transmit to Department Headquarters the names of officers at once, upon election and their meeting dates and all other pertinent facts pertaining to the post.**

SIGNED: Post Adjutant	Post #	Location: City/Town	Date
_____	_____	_____	_____