

AMERICAN LEGION AUXILIARY DEPARTMENT OF ARKANSAS



Please, Do Not Staple any items

UNIT REMITTANCE FORM

FOR USE IN CALCULATING AND PROPERLY SUBMITTING MEMBERSHIP DUES WITH THE CARD STUBS, A & B.

UNIT NAME: _____ UNIT # _____ DATE: _____

UNIT CITY: _____

REMITTANCE # _____ CARDS FOR MEMBERSHIP YEAR _____

YOUR CHECK # _____ **SUBMIT A SEPARATE REMITTANCE FORM FOR EACH YEAR!**

THAT MEANS, **DO NOT** SEND CARDS FOR TWO DIFFERENT YEARS ON SAME FORM!

THE FOLLOWING CARDS ARE SENT WITH PAYMENT OF DUES

Multiply the Number of Cards by the dollar amount for each type (JR and SR), then add those for Total to submit

Total Number of JR Cards enclosed _____ (times \$ 3.00) = \$ _____

Alphabetical Please (Except New Members, put them at the back)

Total Number of SR Cards enclosed _____ (times \$ 10.00) = \$ _____

Alphabetical Please (Except New Members, put them at the back)

Total Dollar Amount Submitted = \$ _____

New Members: Must include completed 2-part Member Card
and the New Member Application Form, signed by a Legion Post Officer.

Transfers With Dues: Member Data Transfer Forms must be signed by the **Member**
and the **New Unit's Secretary**, must include number of Continuous Years (i.e. 5 for 2010)

THE FOLLOWING CARDS ARE SENT WITHOUT PAYMENT

Number of Deceased Members Cards Enclosed _____

Number Of Transfers Without Dues Enclosed _____

Number of Non-renewal Cards Enclosed _____

(Did they pay last year? If yes, hold them)

****Do Not
Include these with
Card Count of Dues***

Submitted By: _____ Phone #: _____

(Between 8:30 AM and 4:00 PM * Monday- -Friday)

* Please Do Not Staple any items

Mail To: American Legion Auxiliary Department Headquarters (HQ - PH: 501-374-5836)
1415 West 7th Street (Please, Call if you have any questions)
Little Rock, AR 72201

~~ This Form May Be Duplicated ~~ Call if you need Headquarters to send more ~~

Also check website for downloading this form

(Please Discard **ALL** Older Remittance Forms, yes, **all**)

Revised: September 11, 2009 (DBW)